

Santa Maria Cemetery District

Board Minutes “Special Meeting”

Location of Meeting: Bethel Engineering Office,

2624 Airpark Drive, Santa Maria Ca 93456

Special Meeting Date: May 28, 2024

CALL TO ORDER: The regular meeting was called to order by Chairman Engel at 10:00 A.M.

TRUSTEES PRESENT: Chairman, Bob Engel; Vice Chairman, Lee Diaz

Trustee, Mark Evans (arrived 10:15); Trustee, John Tunnell, Secretary, Carmen Garcia.

OTHERS PRESENT: Brendan Hannegan, District Manager; Brandon Heavener, Bethel Engineering.

Tom Marinez, Martinez & Associates. Randal Araki Martinez & Associates

PUBLIC COMMENT: There was no public comment

SPECIAL MEETING / ITEMS FOR ACTION

This meeting was a workshop to review future office building plans and discussed value engineering options, along with possible changes. Key take aways:

- Landscaping changes to have no sod around office, including green belt and drought tolerant plants. Reducing in cost compared to sod.
- Changes - raise ceiling height in lobby, conference room and office.
- Looking at other front door options for cost saving measures.
- Adding two windows next to main entrance doors. Smaller window for break room(front)
- Reviewed light placements throughout and Interior designer Patti assisting with selection on light/specs (track lights, conf room, exterior) and will have contractor install
- IT recommendations on plug-in placements, alarm options also reviewed.
- Reviewed Roof materials and will look at suppliers in area to help with cost. Also gage size 16”, 17” or 18”
- Change from stucco to Hardy Plank siding.
- Conference room table, consider adjustable to maximize space and other uses
- Discussed niche wall area and plan to start with two smaller sections first. Also, discussed currently electrical wiring that can support outside sign and possible future solar panels
- Time frame – plan changes completed by end of June and then out for bid first week of July

Next board meeting June 10th, 2024

ADJOURNMENT: 11:50 AM