

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 11/11/19

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Bob Engel, Trustee; Cole Lucas, Trustee; Mark Evans, Co-Chair

ABSENT:

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A; Karen O'Neil of Kirk & Simas

MINUTES OF PREVIOUS MEETING:

The Board reviewed and approved the minutes of the October 14, 2019 regular meeting. Motion by Tunnell, second by Lucas. Ayes: Tunnell, Engel, Lucas and Diaz. Abstain from vote: Evans. Motion carried.

Joe Hobbs, a member of the public, addressed the Board regarding the Pine Grove Cemetery. He requested that the District make updates to the property.

Guest Dan Spears and Luke Kittinger of Wells Fargo Advisors addressed the Board regarding the District investments.

Guest Sandra

The Board recessed to closed session at 9:37am

Conference with real property negotiators regarding property: Ptn Lot 33 Tract Por SW/4 Sec 23 T10 R34W SBB&M

Agency negotiator/Agent: Karen A. O'Neil and Becky Badenell.

Adjourn closed session and reconvene to open session at 9:49am

Report from closed session: The Board unanimously approved the modified agreement. Motion by Evans, second by Lucas. Ayes: Tunnell, Engel, Lucas, Diaz and Evans. Motion carried.

ITEMS FOR ACTION/OLD BUSINESS

- (a) The Board reviewed and discussed the updated landscape architect project's progress (Master Plan Project)(Southlawn extension). The Board approved with two corrections:
 - 1. Eliminating lines in the middle of Phase 2.**
 - 2. Moving the property line between Phase 2 and Phase 3 to the Southern section. Motion by Engel, second by Tunnell. Ayes: Tunnell, Engel, Lucas, Diaz and Evans. Motion carried.****
- (b) The Board discussed and approved the tiered pricing for new niches/Vet memorial area.**

Motion by Evans, second by Lucas. Ayes: Tunnell, Engel, Lucas, Diaz and Evans. Motion carried. The Board will review the sales of the niches on an annual basis.

(c) The Board reviewed and discussed the 5 Year Plan as presented.

ITEMS FOR ACTION NEW BUSINESS

(a) The Board discussed investing the District's General fund.

FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

MANAGER'S REPORT:

BURIAL INFORMATION FOR Oct 2019

NUMBER OF CREMATIONS: 11

FULL BURIALS: 17

INFANT: 2

28 Total

Sales for Pre-need: 5

Sales for Burials: 9

Total \$17,962.00

Southlawn: Burials 1,076

Pre-need: 1325

Available: 1,228

(1st Burial Sept 2008)

The General Manager reported the Ground's maintenance is going well. Complaints have been minimized to almost none.

The General Manager presented an official retirement announcement and resignation letter to the Board as of March 31, 2020.

TRUSTEE REPORTS:

a) Chairman Diaz-None

b) Co-Chair Evans- Discussed the new crematory service.

c) Trustee Lucas- Discussed the unfunded liability of the retirement.

d) Trustee Tunnell- None

e) Trustee Engel- Discussed planting more trees on the District Grounds as well as the Battles Road corridor/landscaping needs. He requested planting fire trees next month.

The meeting was adjourned at 12:01 PM.

The next regular meeting will be Monday, December 9, 2019.