

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 12/11/17

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee; John Tunnell, Trustee, Bob Engel, Trustee

ABSENT:

OTHERS PRESENT: Becky Badenell, General Manager; Tony Ramirez, Grounds manager; Carrie Troup, C.P.A.;

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the November 13, 2017 regular meeting. Motion by Tunnell, second by Evans. Ayes: Diaz, Evans, Engel, Tunnell, and Lucas. Motion carried.

PUBLIC COMMENT:

None

ITEMS FOR ACTION/OLD BUSINESS

- (a) The Board discussed the Road Maintenance Project with Guest Brandon Heavener of Bethel Engineering.
- (b) The Board discussed the Music Policy and reviewed various options. Trustee Tunnell will bring the revisions to the next regular meeting.
- (c) The Board discussed the Enos Project. Grounds Supervisor Ramirez discussed the front entrance.
- (d) The Board discussed and reviewed the updated 5-year plan.
- (e) The Board discussed Bank of New York Bonds and upcoming redemption.
- (f) The Board discussed the Landscape Proposal and options including the need for a District Tree Program. The Board approved up to \$10,000 for tree removal as needed per review of Arborist, Baily Hutchens. The Board will proceed with Landscape Architect, Charles McClure for items # 3 and # 4 on his proposal and will also ask him to help with the area surrounding the niche wall. Motion by Tunnell, second by Lucas. Ayes: Diaz, Evans, Engel, Tunnell, and Lucas. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

- (a) The Board discussed the upcoming Union negotiations. They will hire a negotiator and discussed obtaining a proposal from their prior negotiator.

7. **FINANCIAL REPORT:** *Carrie Troup, C.P.A.* presented the monthly financial reports.

8. **MANAGER'S REPORT:**

BURIAL INFORMATION FOR November 2017

NUMBER OF CREMATIONS: 10

FULL BURIALS: 12

INFANT: 0

22 Total

The Manager reported that contracting with J.D. Humann continues to run smoothly. Gopher catching continues to be successful. Most of the sections south of the Parkway have been de-thatched. The Employee Appreciation Dinner was a success.

9. **TRUSTEE REPORTS:**

- a) Chairperson Diaz- discussed Board elections and the upcoming CAPC meeting in San Luis Obispo.
- b) Co-Chair Evans- Requested cleaning of the North wall.
- c) Trustee Lucas- None
- d) Trustee Tunnell- Discussed the contractor portion of the Union negotiations.
- e) Trustee Engel- None

The meeting was adjourned at 11:02 AM.

Next regular meeting will be Monday, January 8, 2018.