

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 10/17/18

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Bob Engel, Trustee

ABSENT: Cole Lucas, Trustee; Mark Evans, Co-Chair

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A., Karen O'Neil of Kirk & Simas, 5th District Supervisor Steve Lavagnino

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the September 10, 2018 regular meeting. Motion by Tunnell, second by Engel. Ayes: Tunnell, Diaz, and Engel. Absent for vote: Lucas, Evans. Motion carried. The Board reviewed and approved the minutes of the September 29, 2018 Special Meeting. Motion by Engel, second by Diaz. Ayes: Tunnell, Diaz, and Engel. Absent for vote: Lucas, Evans. Motion carried.

PUBLIC COMMENT: A member of the public, Mr. Hobbs, addressed the Board regarding the status of the Pine Grove Cemetery.

At 9:10 AM the Board recessed to closed session.

Proposal to lease cemetery agriculture property.

Property: Vicinity of the Easterly terminus of Newlove Drive City of Santa Maria. Agency Negotiator/ Agent: Karen A. O'Neil and Becky Badenell.

Negotiating Parties: Santa Maria Cemetery District and Greg France.

Under Negotiation: Instruction to negotiator and agent will concern price and terms of the lease.

Adjourn closed session at 9:25 AM and reconvene to open session.

At 9:25 AM report from closed session: No action taken.

ITEMS FOR ACTION/OLD BUSINESS

(a) Guest Charles McClure, Landscape Architect reported on the landscape architect projects.

(b) The Board discussed the MOU update. The Board approved the MOU as revised with the changes of Section 14.5-employees local 620 authorize the GM to execute. Motion by Engel, second by Tunnell. Ayes: Tunnell, Diaz, and Engel. Absent for vote: Lucas, Evans. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

8. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

9. MANAGER'S REPORT:

BURIAL INFORMATION FOR September 2018

NUMBER OF CREMATIONS: 10

FULL BURIALS: 18

INFANT: 1

29 Total

Southlawn: Burials 1,130

Pre-need: 905

Available: 1,570

(1st Burial Sept 2008)

The Board discussed lot abandonment.

10. TRUSTEE REPORTS:

a) Chairperson Diaz-AB 1234 Report: reported on the educational seminar he attended. Topics included: fraud, legislature update, discuss veteran's memorial options.

b) Co-Chair Evans- Absent

c) Trustee Lucas- Absent

d) Trustee Tunnell- Requested an updated copy of the irrigation map. Requested to memorialize the burial procedures (step by step process).

e) Trustee Engel- Discussed sprinklers. Thanked Mr. Hobbs for his public comment on Pine Grove.

Items for next regular Board meeting

The meeting was adjourned at 10:35 AM.

The next regular meeting will be Wednesday, November 12, 2018.