

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 9/12/16

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Cole Lucas, Trustee; Mark Evans, Co-Chair; Bob Engel, Trustee

ABSENT: John Tunnell, Trustee

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A. Karen O'Neil of Kirk & Simas

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of August 8, 2016 regular meeting. Motion by Lucas, second by Evans. Ayes: Diaz, Evans and Lucas. Absent for vote: Engel and Tunnell. Motion carried.

PUBLIC COMMENT:

Rick Sweet & Steve Kahn, representing the City of Santa Maria presented the easement agreement.

At 9:12 AM the Board recessed to closed session.

The Board discussed the public employee performance evaluation pursuant to Government Code section 54954.5

Title: District Manager - Discussion of format and approach to conduct performance evaluation. Ad Hoc Committee of Engel and Lucas was appointed by the President to create a public employee performance evaluation policy and form to be discussed during the next regular board meeting.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Vicinity of the Easterly terminus of Newlove Drive City of Santa Maria. Agency Negotiator/Agent: Karen A. O'Neil and Becky Badenell.

Adjourn closed session 9:54 AM and reconvene to open session.

At 9:55 AM report from closed session. The President appointed an Ad Hoc Committee of Engel & Lucas to update the evaluation policy and manager's evaluation form.

5. ITEMS FOR ACTION/OLD BUSINESS

(a) The Board discussed the Enos Project. The Board discussed and approved the easement agreement resolution #D2-2016 subject to adding the sewer laterals. Motion by Engel, second by Lucas. Ayes: Diaz, Lucas, Evans, and Engel. Absent: Tunnell. Motion carried. The Board approved the District Manager will ratify the agreement. Motion by Evans, second by Engel. Ayes: Diaz, Lucas, Evans, and Engel. Absent: Tunnell. Motion carried.

(b) The Board discussed SDRMA and other insurance options and will discuss again at the next regular board meeting.

(c) The Board discussed the Board Members Compliance Schedule.

(d) The Board discussed the abandoned plots project. The General Manager reported on the information she gathered from the historical society.

6. ITEMS FOR ACTION NEW BUSINESS

None

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

8. MANAGER'S REPORT:

BURIAL INFORMATION FOR August 2016

NUMBER OF CREMATIONS: 15 (1 Southlawn, 14 original side)

FULL BURIALS: 19 (5 original side, 14 Southlawn)

INFANT: 1 (1 Southlawn, 0 original side)

35 Total

Southlawn Statistics: Burials: 825

Pre need: 700

Available: 2102

Humann weed help has been here 2 weeks (4 days). Express Temps are chasing gophers. They cleaned off (and set traps) on 80 mounds at Southlawn one day and since that day 2 weeks ago 40 have come back. Knocked those down and only 25 have re appeared. This is not to mention on this original side.

Now we are having an issue with a raccoon climbing our posts in front of the office.

9. TRUSTEE REPORTS:

a) Chairperson Diaz - None

b) Co-Chair Evans - None

c) Trustee Lucas - None

d) Trustee Tunnell - Absent

e) Trustee Engel - Discussed pedestrian access on the Southlawn. The Board will discuss again at the next regular board meeting.

The meeting was adjourned at 10:53 A.M.

Next regular meeting will be Monday, October 10, 2016.