

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 9/9/19

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Bob Engel, Trustee; Cole Lucas, Trustee

ABSENT: John Tunnell, Trustee; Mark Evans, Co-Chair

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, C.P.A; Karen O'Neil of Kirk & Simas

MINUTES OF PREVIOUS MEETING:

The Board reviewed and approved the minutes of the August 12, 2019 regular meeting. Motion by Lucas, second by Engel. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.

There was public comment regarding the status of the cemetery grounds. The cemetery is working on catching up on weed trimming around the head stones. Michael Dominguez addressed the Board regarding the need for hiring more union staff members.

The Board recessed to closed session at 9:15am

Conference with real property negotiators regarding property: Ptn Lot 33 Tract Por SW/4 Sec 23 T10 R34W SBB&M

Agency negotiator/Agent: Karen A. O'Neil and Becky Badenell.

Reconvene to open session at 9:33am

Report from closed session: No action taken

ITEMS FOR ACTION/OLD BUSINESS

- (a) The Board discussed security on the District grounds and reviewed a proposal from Bomar Private Security. Trustee Engel requested that the District discuss the issue with the police department.**
- (b) The Board discussed fencing around the property entrance off Newlove. The Board approved to fence around the well and tank with Viking Fence for \$2,700 and an additional \$2,000 for gates at the end of Newlove. Motion by Engel, second by Lucas. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.**
- (c) The Board discussed the update on the landscape architect projects progress (southlawn extension). The Board discussed and inquired with RJM Design regarding what needs to be included in phase 1. They approved to pay up to \$10,000. Motion by Engel, second by Lucas. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.**
- (d) The Board reviewed and approved the purchase of property: Ptn Lot 33 Tract Por SW/4 Sec 23 T10 R34W. The Board approved the agreement and directed the General Manager**

to sign with a modification to add an ALTA survey. Motion by Lucas, second by Engel. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.

(e) The Board discussed and approved bonding requirements for Vets Niche Wall addition. The Board approved the addition of bond funding of up to \$14,000 for the contract. Motion by Engel, second by Lucas. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.

(f) The Board authorized additional weed trimmers as needed to be coordinated by John Tunnell. Motion by Lucas, second by Engel. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

MANAGER'S REPORT:

BURIAL INFORMATION FOR August 2019

NUMBER OF CREMATIONS: 10

FULL BURIALS: 18

INFANT: 0

28 Total

Sales for Pre-need: 29

Sales for Burials: 6

Total \$44,905.00

Southlawn: Burials 1,051

Pre-need: 1,315

Available: 1,253

(1st Burial Sept 2008)

The General Manager discussed complaints they have received.

TRUSTEE REPORTS:

a) Chairman Diaz-None

b) Co-Chair Evans- Absent

c) Trustee Lucas- None

d) Trustee Tunnell- Absent

e) Trustee Engel- Volunteered to meet with the police department regarding security. He will meet with the city regarding the issue.

The meeting was adjourned at 11:25 AM. Motion by Lucas, second by Engel. Ayes: Engel, Lucas and Diaz. Absent from vote: Evans, Tunnell. Motion carried.

The next regular meeting will be Monday, October 14, 2019.