

# **Santa Maria Cemetery District**

## **Board Minutes**

**Location of Meeting: 1501 S. College, Santa Maria, CA 93454**

**Meeting Date 8/08/16**

**CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.**

**ROLL CALL:**

**PRESENT: Lee Diaz, Chairman; Cole Lucas, Trustee; John Tunnell, Trustee;**

**ABSENT: Mark Evans, Co-Chair; Bob Engel, Trustee**

**OTHERS PRESENT: Becky Badenell, District Manager; Carrie Troup, C.P.A.**

**DISTRIBUTIONS: None**

**MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of July 11, 2016 regular meeting. Motion by Tunnell, second by Lucas. Ayes: Diaz, Tunnell and Lucas. Absent: Engel and Evans. Motion carried.**

**PUBLIC COMMENT:**

**There was no public comment.**

**At 9:02 AM the Board recessed to closed session.**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Relating to City improvements and requests for easement relating to Enos Development. Agency Negotiator/Agent: Karen A. O'Neil and Becky Badenell.**

**Reconvene to regular open session at 9:05 AM.**

**Report from closed session: No action taken**

### **5. ITEMS FOR ACTION/OLD BUSINESS**

**(a) The Board discussed contract help for weed abatement on the District grounds. Daniel from JD Human presented a proposal for services. Darly Scheck of SEIU Local 620 presented information regarding other options utilizing the current staff or adding new staff as needed. He requested the Board to explore other options before making a decision regarding the weed abatement for the District. The Board discussed and approved option B of the JD Human proposal. Motion by Tunnell, second by Lucas. Ayes: Diaz, Tunnell and Lucas. Absent for vote: Engel and Evans. Motion carried.**

**(d) The Board discussed SDRMA and other insurance options for the District General Liability. The Board will discuss again during the next regular meeting.**

**6. ITEMS FOR ACTION NEW BUSINESS**

(a) The Board discussed a performance evaluation policy for District Manager and will discuss again during the next regular meeting.

**7. FINANCIAL REPORT:** Carrie Troup, C.P.A. presented the monthly financial reports.

**8. MANAGER'S REPORT:**

**BURIAL INFORMATION FOR July 2016**

**NUMBER OF CREMATIONS:** 8 ( 1 Southlawn, 7 original side)

**FULL BURIALS:** 23 ( 7 original side, 16 Southlawn)

**INFANT:** 2 ( 2 Southlawn, 0 original side)

**31 Total**

**Southlawn Statistics:**

**Burials: 825**

**Pre need: 700**

**Available: 2,102**

**Gophers are still out of control.**

**9. TRUSTEE REPORTS:**

- a. Chairman Diaz - Discussed the sewer line needed for new office. He discussed a possible cemetery anniversary celebration on August 6, 2017.
- b. Co-Chair Evans - Absent
- c. Trustee Tunnell - None
- d. Trustee Lucas - None
- e. Trustee Engel - Absent

**The meeting was adjourned at 9:35 A.M.**

**Next regular meeting will be Monday, September 12, 2016.**