

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 6/11/18

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Cole Lucas, Trustee; Mark Evans, Co-Chair

ABSENT: Bob Engel, Trustee

OTHERS PRESENT: Becky Badenell, General Manager; Tony Ramirez, Grounds manager; Carrie Troup, C.P.A.

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the May 14, 2018 regular meeting. Motion by Evans, second by Lucas. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion carried.

PUBLIC COMMENT:

There was no public comment.

ITEMS FOR ACTION/OLD BUSINESS

(a) Guest Brandon Heavener of Apodaca Paving, Inc. discussed roads. Trustee Evans recused himself before the discussion. The Board approved alternative B for \$256,832.52. Motion by Lucas, second by Tunnell. Ayes: Tunnell, Diaz and Lucas. Absent from vote: Engel. Recused: Evans. Motion carried.

(b) Guest Charles McClure discussed landscape architect projects. The Board approved to proceed with the plan presented by Mr. McClure not to exceed \$6,600 (includes legal advertising). Motion by Evans, second by Tunnell. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

(a) The Board discussed the role of staff as pallbearers. The Board approved to change the Cemetery Policy: Cemetery staff shall not act as pallbearers. Karen O'Neil of Kirk & Simas will draft the updated policy, effective in 90 days. Motion by Tunnell, second by Lucas. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion carried.

(b) The Board discussed, reviewed and approved the 2018-2019 Price Increase as presented by General Manager Badenell, effective 8/1/2018. Motion by Evans, second by Lucas. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion carried.

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports. The Board discussed and approved the 2018/19 Budget with a change to the fixed assets. Motion by Tunnell, second by Evans. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion

carried.

8. MANAGER'S REPORT:

BURIAL INFORMATION FOR May 2018

NUMBER OF CREMATIONS: 11

FULL BURIALS: 19

INFANT: 3

33 Total

Southlawn: Burials 1,075

Pre-need: 861

Available: 1,674

(1st Burial Sept 2008)

General Manager Badenell reported on the homeless that are present on the cemetery grounds.

General Manager Badenell reported on the status of the gopher problems. The problem has been improving.

At 10:25 AM the Board recessed to closed session.

Closed Session pursuant to Government Code section 54957.6 Conference with proposed interim negotiator Chair Lee Diaz regarding labor contract with General Employee Unit represented by SEIU Local 620.

Adjourn closed session at 10:35 AM and reconvene to open session.

At 10:35 AM report from closed session: No action taken.

9. TRUSTEE REPORTS:

a) Chairperson Diaz- None

b) Co-Chair Evans- Reported on the sprinklers blowing in the street on Wednesday night.

c) Trustee Lucas- None

d) Trustee Tunnell- 1) Reported on a phone call he received from an individual regarding weeds in the grass and the ground showing around the headstones. 2) Requested to have Tony Ramirez at the meetings for his report only.

e) Trustee Engel- Absent

The meeting was adjourned at 10:41 AM. Motion by Diaz, second by Lucas. Ayes: Evans, Tunnell, Diaz and Lucas. Absent for vote: Engel. Motion carried.

A special meeting will be held June 13, 2018 and the next regular meeting will be Monday, July 9, 2018.