

**Santa Maria Cemetery District
Board Minutes**

Location of Meeting:

Location of Meeting: 1501 S College Dr, Santa Maria, CA 93454 and via teleconference

Meeting Date 05/10/22

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:01 A.M.

Chairman, Lee Diaz; Trustee, Cole Lucas; Trustee, Mark Evans; Trustee, Trustee; Tunnell, Trustee; Engel.

OTHERS PRESENT: District Manager Ron Jacobs; Carrie Troup, C.P.A. Karen O'Neil, Kirk & Simas

The Board reviewed and approved the minutes of the April 11th, 2022, board meetings. Motion by Evans second by Tunnel. Ayes: Lucas, Diaz, Evans, Tunnell. Absent for vote, Engel. Motion carried.

PUBLIC COMMENT: A member of the public, Mrs. Branquinho, addressed the board regarding her concerns.

SEIU Union Representative addressed the board regarding the staff concerns and additional work. Daniel from JD Humann reported on some incidents with the public and would like to continue to work those out and improve services continued.

The Board recessed to closed session 9:08 A.M.

PUBLIC EMPLOYEE – TO HEAR COMPLAINT AND TO CONSIDER DISCIPLINE/DISMISSAL/RELEASE

Closed session meeting pursuant to Government Code section 54957(b)(1)

Report from Closed Session:

Employee is terminated. Roll call of The Board; Tunnell- Aye, Evans- Aye, Engel- Aye, Lucas-Aye. Diaz-Nay. Motion carried.

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Trustee, Mark Evans and District Counsel, Karen O'Neil

Unrepresented employee: District Manager

Closed session meeting pursuant to Government Code 54957.6.

Report from Closed Session:

No Action Taken

CONFERENCE WITH LEGAL COUNCIL

Potential initiation of litigation pursuant to California Government Code Section 54956.9: (One potential case)

Report from Closed Session

No Action Taken

Reconvene to open session 11:05 A.M.

ITEMS FOR ACTION/OLD BUSINESS

- a) Brandon Heavener of Bethel Engineering reported on Phase II expansion. He will email the change order to the board. He reported on the status of the project. He is finishing up the boundary wall. Items remaining; Niche walls, block walls building.
- b) Dan Ringstmeyer (Buena Recourses) Discussed the oil clean-up which should be finished tomorrow. He reported on the sampling process. It should be complete in 6 weeks.
- c) Follow up to public comments by Connie Branquinho and Nicole Moreno; Nicole reported on her experience with JD Humann taunting her during her visit to the cemetery grounds. Member of the public stated that the District Manager told her to glue on the items which were ripped from the headstone damaged it. She presented photos of dead grass around the headstone. She presented multiple photos, diagrams of the alleged damage.

ITEMS FOR ACTION/NEW BUSINES:

- a) The Board discuss the quote/proposal from Allied Fencing

FINANCIAL REPORT: Carrie Troup, C.P.A. reported on the financial status of the district.

The Board and Troup discussed the 22/23 Draft budget worksheet and will review again during the next regular Board meeting.

DISTRICT MANAGER'S REPORT:

- a) Recap of the April burial information. Services: 35; 15 Casket, 20 Cremation, 0 Babies.
- b) 20 Graves sold: 5 Caskets at need, 13 Casket pre-need, 2 Cremation at need.

TRUSTEE REPORTS:

- a) Chairman Diaz- None
- b) Co-Chair Lucas- None
- c) Trustee Evans- None
- d) Trustee Tunnell – None
- e) Trustee Engel – Discuss his goal for a section of the cemetery for xeriscaping in order to save resources.

The next regular Board meeting is scheduled for Monday June 13th, 2022.

The meeting was adjourned at 12:45 PM

Motion by Evans second by Engel. Ayes: Lucas, Diaz, Evans, Engel, Tunnell. Motion carried.