

# **Santa Maria Cemetery District**

## **Board Minutes**

**Location of Meeting: 1501 S. College, Santa Maria, CA 93454**

**Meeting Date 5/9/16**

**CALL TO ORDER:** The regular meeting was called to order by the Chairman at 9:00 A.M.

### **ROLL CALL:**

**PRESENT:** Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee; Bob Engel, Trustee

**ABSENT:** John Tunnell, Trustee

**OTHERS PRESENT:** Becky Badenell, District Manager; Carrie Troup, C.P.A.; Karen O'Neil Kirk & Simas; Rick Sweet, City of Santa Maria ; Russ Garrison, Bethel Engineering

**DISTRIBUTIONS:** None

**MINUTES OF PREVIOUS MEETING:** The Board reviewed and approved the minutes of April 11, 2016 regular meeting. Motion by Lucas, second by Evans. Ayes: Diaz, Evans and Lucas. Absent for vote: Tunnell and Engel. Motion carried.

### **PUBLIC COMMENT:**

Guest Rick Sweet representing the City of Santa Maria presented information and discussed Enos Development Project. He reviewed the frontages and the right away easement. He will confirm the Board's question if the entrance/driveway and cemetery road will be completed by the city. Mr. Sweet stated that the City of Santa Maria will draft the easement and agreement for property transfer conveying right of way.

At 10:35 AM the Board recessed to closed session.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Vicinity of the Easterly Terminus of Newlove Drive City of Santa Maria Agency/Negotiator Agent: Karen O'Neil and Becky Badenell

Reconvene to open session at 10:50 AM.

Report from closed session: No action was taken.

**5. ITEMS FOR ACTION/OLD BUSINESS**

(a) Guest Olivia Sanchez discussed vandalism and theft at the cemetery regarding her son's gravesite. She requested that a camera be set up in order to document the activity. This happens on the anniversary of his passing which is June 13<sup>th</sup> and has recurred for the past 3 years. The Board discussed the options to address the situation.

**6. ITEMS FOR ACTION NEW BUSINESS**

**7. FINANCIAL REPORT:** Carrie Troup, C.P.A. presented the financial report.

**8. MANAGER'S REPORT:**

**BURIAL INFORMATION FOR April 2016**

**NUMBER OF CREMATIONS:** 13 (3 Southlawn, 10 original side)

**FULL BURIALS:** 22 (13 original side, 9 Southlawn)

**INFANT:** 1 (1 Southlawn, 0 original side)

**36 Total**

**Southlawn Statistics: Burials: 794**

**Pre need: 680**

**Available: 2158**

36 Graves have sold in the New Development (old office area)  
of those there's been 9 Burials.

**9. TRUSTEE REPORTS:**

- a. Chariman Diaz - None
- b. Co-Chair Evans - None
- c. Trustee Tunnell - Absent
- d. Trustee Lucas - None
- e. Trustee Engel - None

The meeting was adjourned at 11:30 A.M. Motion by Evans, second by Engel.

Ayes: Diaz, Evans, Engel and Lucas. Absent: Tunnell. Motion carried.

Next regular meeting will be Monday, June 13, 2016.