

Santa Maria Cemetery District

Board Minutes

Location of Meeting:

511 E. Lakeside Parkway, Santa Maria, CA 93454

Meeting Date 5/8/2023

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

TRUSTEES PRESENT: Chairman, Lee Diaz; Trustee, Bob Engel; Trustee, Mark Evans; Trustee, John Tunnell

OTHERS PRESENT: Brendan Hannegan, District Manager; Carrie Troup, CPA, Karen O'Neil, Kirk & Simas; Anthony Principe, Kirk & Simas

The Board reviewed and approved the minutes of the April 10th, 2023 Board Meeting. Motion by Tunnell, second by Evans. Ayes: Diaz, Engel, Evans, Tunnell. Motion carried.

PUBLIC COMMENT: There was no public comment.

The Board recessed to closed session 9:03 A.M.

CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (b) of Section 54956.9

(3 cases)

CONFERENCE WITH LABOR NEGOTIATORS: Closed session pursuant to Government code section 54957.6. Conference with negotiators Chair Lee Diaz and Trustee Bob Engel regarding labor contract with General Employee Unit represented by SEUI Local 620.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION: - Pursuant to Government Code Section 54957, Public Employee: District Manager. Negotiators: Engel and Evans.

CONFERENCE WITH LABOR NEGOTIATOR - - Pursuant to Government Code Section 54957.6, Designated Representative: Chair, Lee Diaz and Unrepresented Employee: District Manager.

Reconvene to open session 9:25 A.M.

Report from Closed Session:

No Action Taken

ITEMS FOR ACTION/OLD BUSINESS:

- a) The District Manager Compensation review discussion was tabled by the Board.
- b) The Board discussed providing displays in order to showcase the burial options.
- c) Karen O'Neil of Kirk and Simas reported on the status of the Security Ranger Agreement, which is in progress.

- d) The Board discussed the pending selection of a new trustee.
- e) The Board discussed the MOU between the Santa Maria Cemetery and SEIU Local 620.

ITEMS FOR ACTION/NEW BUSINES:

- a) District Manager Hannegan reported on general District operations.
- b) District Manager Hannegan discussed the PCA Regional Training conference he attended April 19th, including The Brown Act and Heat Illness Plans.
- c) District Manager Hannegan discussed the quarterly Clean-up week May 1st – 5th, as reported in the newspaper.
- d) District Manager Hannegan announced the cemetery audit scheduled 5/11 through 5/12.
- e) District Manager Hannegan discussed the 3% proposed Cemetery annual price changes.
- f) Services Report: Recap of the March burial information: Services: 42; 31 Casket, 11 Cremation: 12 Casket at need, 19 Casket pre-need, 2 Cremation at need, 1 Cremation at pre-need, 1 Niche at need, 2 Niche pre-need.

FINANCIAL REPORT: Carrie Troup, C.P.A. - The Board discussed the financial report and reviewed the draft 2023/24 budget.

Sandra Hedstrom Wheeler of Stifel Investment Services reported on the status of the District's investments.

TRUSTEE REPORTS:

- a) Chairman Diaz- None.
- b) Trustee Evans- None.
- c) Trustee Tunnell- None.
- d) Trustee Engel – None.

The next regular Board meeting is scheduled for June 12th, 2023.

The meeting was adjourned at 11:45 AM for recognition of retired trustee. Motion by Evans, second by Engel. Ayes: Diaz, Evans, Engel, Tunnell. Motion carried.