

## **Santa Maria Cemetery District**

### **Board Minutes**

**Location of Meeting:**

**Location of Meeting: 1501 S College Dr, Santa Maria, CA 93454 and via teleconference**

**Meeting Date 04/11/22**

**CALL TO ORDER:** The regular meeting was called to order by the Chairman at 9:00 A.M.

**Chairman, Lee Diaz; Trustee, Cole Lucas; Trustee, Mark Evans; Trustee, Trustee; Tunnell, Trustee; Engel.**

**OTHERS PRESENT:** District Manager Ron Jacobs; Carrie Troup, C.P.A. Karen O'Neil, Kirk & Simas (via telephone)

The Board reviewed and approved the minutes of the March 14, 2022 and March 23, 2022 board meetings. Motion by Lucas second by Evans. Ayes: Lucas, Diaz, Evans, Tunnell, Engel. Motion carried.

**PUBLIC COMMENT:** A member of the public addressed the Board and stated that the cemetery rules are not being enforced as needed.

An individual requested that the new section of the cemetery grounds allow for upright monuments.

The Board recessed to closed session 9:08 A.M.

**CONFERENCE WITH REAL PROPERTY NEGOTIATIONS FOR THE PROPERTY:** Vicinity of the Easterly terminus of Newlove Drive, City of Santa Maria.

**Potential modification to lease involving Leasing Party: Bejo Seeds. Agency Negotiator/Karen O'Neil and Ron Jacobs.**

**Reconvene to open session 9:37A.M.**

**Report from Closed Session: No action taken.**

#### **ITEMS FOR ACTION/OLD BUSINESSs**

- a) Brandon Heavener of Bethel Engineering reported on Phase II expansion. He reported that the pavers will be complete in the following week and discussed sod and the plot layout. The Board discussed the fencing project . Trustee Engel inquired about a timetable on the estimated completion. Mr. Heavener will bring that information to the next regular Board meeting.
- b) General Manager Jacobs discussed the supply of galvanized vases which will be provided by the District. He will add the new vase policy to the District policies.
- c) The Board discussed the schedule for the public presentation regarding the District's rules and regulations.
- d) General Manager Jacobs reported on his follow-up with the prior public speakers who had concerns about the rules.
- e) David Beas from the City of Santa Maria, presented information regarding the sidewalk and corresponding street lamps which will be complete at the end of June 2022. He

discussed the root barriers and irrigation lines. The City Rangers will be providing security services once the District has an ordinance in place.

**ITEMS FOR ACTION/NEW BUSINES:**

- a) General Manager Jacobs presented and the Board discussed samples for niche walls.
- b) General Manager Jacobs reported on the Special District Leadership conference he attended.

**FINANCIAL REPORT:** Carrie Troup, C.P.A. reported on the financial status of the district.

**DISTRICT MANAGER'S REPORT:**

- a) District Manager Jacobs presented a recap of the March burial information. Services: 33; 24 Casket, 10 Cremation, 2 Babies. 57 Graves sold: 11 Caskets at need, 17 Casket pre-need, 3 Cremation grave pre-need, 1 Cremation at need, 2 Baby, 2 Niche pre-need, 1 Niche at need.

**TRUSTEE REPORTS:**

- a) Chairman Diaz- None
- b) Co-Chair Lucas- Discussed monuments on the District grounds.
- c) Trustee Evans- None
- d) Trustee Tunnell – Discussed the need to review pricing.
- e) Trustee Engel – Discussed plot mapping and discussed the need to offer xeriscape gravesites.

The next regular Board meeting is scheduled for Monday May 9<sup>th</sup>, 2022.

The meeting was adjourned at 12:15 PM

Motion by Engel second by Evans. Ayes: Lucas, Diaz, Evans, Engel, Tunnell. Motion carried.