

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 4/11/16

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee; Bob Engel, Trustee; John Tunnell, Trustee

OTHERS PRESENT: Becky Badenell, District Manager; Carrie Troup, C.P.A

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of March 14, 2016 regular meeting. Motion by Lucas, second by Tunnell. Ayes: Diaz, Evans, Lucas Tunnell and Engel. Motion carried.

PUBLIC COMMENT: Presentation from Anna Palmer Representative by SDLF (Special District Leadership Foundation) regarding the recognition and certification of Board Chairman, Lee Diaz for Special District Governance and the completion of the Special District Leadership Academy.

There was no closed session. District will discuss the property in the vicinity of the easterly terminus of Newlove Drive City of Santa Maria during the next regular board meeting.

5. ITEMS FOR ACTION/OLD BUSINESS

(a) The Board discussed and reviewed the board members compliance schedule.

6. ITEMS FOR ACTION NEW BUSINESS

(a) The Board discussed vandalism to a headstone on the District Grounds. The General Manager will contact the California Special Districts Association to inquire how other Districts are handling security on the cemetery grounds.

(b) The Board discussed GSRM Board of Directors Opening and SMCD possible submissions. The General Manager will inform the GSRM Board of the District's nomination of Trustee Cole Lucas for the position.

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the financial report.

8. MANAGER'S REPORT:

BURIAL INFORMATION FOR March 2016

NUMBER OF CREMATIONS: 8 (2 Southlawn, 6 original side)

FULL BURIALS: 27 (13 original side, 14 Southlawn)

INFANT: 1 (1 Southlawn, 0 original side)

36 Total

Southlawn Statistics: Burials: 789

Pre need: 677

Available: 2166

36 Graves have sold in the New Development (old office area)

of those there has been 9 Burials

The large tree at the furthest north/west end of the property has been removed.

There are quite a few dead trees that will be removed, depending on size.

Six owl houses have been ordered and will be delivered in 4 - 6 weeks. There have been no recent complaints of gophers from families. The staff has been working on them and also keeping the dirt piles off headstones.

9. TRUSTEE REPORTS:

- a. Chariman Diaz - Reported on the CAPC Conference which he and General Manager Badenell attended in Monterey California. He discussed general operations and specific issues such as mosquitos, gophers and employee dress code.
- b. Co-Chair Evans - None
- c. Trustee Tunnell - None
- d. Trustee Lucas - None
- e. Trustee Engel - Discussed equipment and the long range aesthetics of the cemetery. He requested a review of the trees on the district grounds.

The meeting was adjourned at 11:07 A.M.

Next regular meeting will be Monday, May 9, 2016.