

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 4/9/18

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; John Tunnell, Trustee; Cole Lucas, Trustee; Mark Evans, Co-Chair; Bob Engel, Trustee

ABSENT:

OTHERS PRESENT: Becky Badenell, General Manager; Tony Ramirez, Grounds manager; Carrie Troup, C.P.A., Mr. Darryl Scheck, SEIU Local 620 Union Representative, Karen O'Niel of Kirk and Simas

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the March 12, 2018 regular meeting and the March 29, 2018 special meeting. Motion by Evans, second by Lucas. Ayes: Evans, Engel, Tunnell, Diaz and Lucas. Motion carried.

PUBLIC COMMENT:

There was public comment regarding the option to contract out the District labor.

ITEMS FOR ACTION/OLD BUSINESS

(a) The Board discussed contracting out and reviewed a revised proposal from JD Humann. Darryl Scheck of SEIU union reported on the reasons that the bid from JD Humann be rejected. Trustee Engel was recused from this agenda item.

(b) The Board discussed the union MOU, negotiations and designating an interim union negotiator. The Board approved that Chairman Diaz be appointed the union negotiator until the hired negotiator is available. Motion by Evans, second by Lucas. Ayes: Evans, Tunnell, Diaz and Lucas. Absent from vote: Engel. Motion carried.

(c) The Board discussed and reviewed the trustee compliance schedule.

(d) The Board discussed new cemetery software program. The General Manager reported on the CemSite Pricing and reviewed the proposal as well as the follow-up questions. The Board inquired about the secession plan of the CemSites company. They requested further information regarding ownership of the information and will discuss again during the next regular Board meeting.

(e) The Board approved to table the discussion of the Stowell Road Block Wall Cleaning. Motion by Evans, second by Engel. Ayes: Evans, Engel, Tunnell, Diaz and Lucas. Motion carried.

ITEMS FOR ACTION NEW BUSINESS

7. **FINANCIAL REPORT:** Carrie Troup, C.P.A. presented the monthly financial reports. Trustee Engel discussed the Waste Management invoice.

8. **MANAGER'S REPORT:**

BURIAL INFORMATION FOR April 2018

NUMBER OF CREMATIONS: 13

FULL BURIALS: 21

INFANT: 0

34 Total

Southlawn: Burials 1047

Pre-need: 844

Available: 1721

(1st Burial Sept 2008)

General Manager Badenell discussed and Karen O'Neil of Kirk and Simas gave a verbal report on the Abandoned Grave Project.

It was reported that Valley Gardner started their process Monday, April 2nd. He had been waiting on the permits.

The Board discussed the status of the Landscape plan project.

At 9:57 AM the Board recessed to closed session.

Closed Session pursuant to Government Code section 54957.6 Conference with proposed interim negotiator Chair Lee Diaz regarding labor contract with General Employee Unit represented by SEIU Local 620.

Adjourn closed session at 11:50 AM and reconvene to open session.

At 11:50 AM report from closed session: No action taken. Direction was given to negotiator regarding negotiation of the MOU. More information is needed and will be discussed again during the Special Meeting April 20th. 2018.

9. **TRUSTEE REPORTS:**

- a) Chairperson Diaz- None
- b) Co-Chair Evans- None
- c) Trustee Lucas- None
- d) Trustee Tunnell- None
- e) Trustee Engel- None

The meeting was adjourned at 11:55 AM.

Next regular meeting will be Monday, May 14, 2018.