

# **Santa Maria Cemetery District**

## **Board Minutes**

**Location of Meeting: 1501 S. College, Santa Maria, CA 93454**

**Meeting Date 3/14/16**

**CALL TO ORDER:** The regular meeting was called to order by the Chairman at 9:00 A.M.

**ROLL CALL:**

**PRESENT:** Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee; Bob Engel, Trustee; John Tunnell, Trustee

**OTHERS PRESENT:** Becky Badenell, District Manager; Carrie Troup, C.P.A.; Karen A. O'Neil of Kirk & Simas

**DISTRIBUTIONS:** None

**MINUTES OF PREVIOUS MEETING:** The Board reviewed and approved the minutes of February 8, 2016 regular meeting with the addition of the word "research" in the trustee report section. Motion by Lucas, second by Tunnell. Ayes: Diaz, Evans, Lucas Tunnell and Engel. Motion carried.

**PUBLIC COMMENT:** None

**Recess to closed session at 9:05 A.M.**

### **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property Vicinity of the Easterly terminus of Newlove Drive City of Santa Maria  
Agency Negotiator / Agent: Karen A. O'Neil and Becky Badenell**

**RECONVENE THE BOARD TO REGULAR OPEN SESSION AT 9:30 A.M.**

**Report from closed session: No action taken.**

### **5. ITEMS FOR ACTION/OLD BUSINESS**

- (a) Karen A. O'Neil of Kirk & Simas updated the board on the compliance training for board members/staff and reported on the requirements. Chairman Diaz General Manager Badenell will be attending the upcoming C.A.P.C. Conference in Monterey, California where training is offered.

**6. ITEMS FOR ACTION NEW BUSINESS**

(a) The Board discussed gopher control options and approved the purchase and installation of up to six owl boxes on the district grounds, not to exceed \$4,000. Motion by Engel, second by Evans. Ayes: Diaz, Evans, Lucas, Tunnell and Engel. Motion carried.

**7. FINANCIAL REPORT:** Carrie Troup, C.P.A. presented the financial report.

**8. MANAGER'S REPORT:**

**BURIAL INFORMATION FOR February 2016**

**NUMBER OF CREMATIONS: 9 ( 0 Southlawn, 9 original side)**

**FULL BURIALS: 21 (9 original side, 12 Southlawn)**

**INFANT: 0 ( 0 Southlawn, 0 original side)**

**30 Total**

**Southlawn Statistics: Burials: 779**

**Pre need: 672**

**Available: 2181**

**31 Graves have sold in the New Development (old office area)**

**Of those there's been 8 Burials**

**The block wall is complete.**

**The district purchased the 2008 Chevy Colorado which was announced by email. One of our employees purchased the Suburban.**

**9. TRUSTEE REPORTS:**

**a. Chariman Diaz - None**

**b. Co-Chair Evans - Discussed obtaining the hoses for another method of gopher control.**

**c. Trustee Tunnell - None**

**d. Trustee Lucas - None**

**e. Trustee Engel - Discussed documentation of the sale of the Suburban.**

**The meeting was adjourned at 10:36 A.M.**

**Next regular meeting will be Monday, April 11, 2016.**