

# Santa Maria Cemetery District

## Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 1/11/16

CALL TO ORDER: The regular meeting was called to order by the Co-Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Cole Lucas; Trustee; Mark Evans; Co-Chair; Lee Diaz; Trustee

ABSENT: John Tunnell; Chairman

OTHERS PRESENT: Becky Badenell, District Manager; Carrie Troup, C.P.A.

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of December 14, 2015 regular meeting. Motion by Diaz, second by Evans. Ayes: Diaz, Evans. Abstain: Lucas. Absent: Tunnell. Motion carried.

PUBLIC COMMENT: None

Guest: Sandra Wheeler, Wells Fargo Advisors, presented the 2016 forecast on the portfolio as a whole.

### 5. ITEMS FOR ACTION/OLD BUSINESS

None

### 6. ITEMS FOR ACTION NEW BUSINESS

(a) The General Manager discussed Board Member compliance and reviewed the compliance schedule.

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the financial report.

Handout: Clean opinion year-end 6/30/15 Independent Audit Report by Moss, Levy, Hartzheim

8. MANAGER'S REPORT:

#### BURIAL INFORMATION FOR December 2015

NUMBER OF CREMATIONS: 8 (3 Southlawn, 5 original side)

FULL BURIALS: 20 (13 original side, 7 Southlawn)

INFANT: 5 ( 4 Southlawn, 1 original side)

33 Total

The manager reported that operations are going smoothly.

The district is still waiting on the mason to have the pillar repaired at the accident site on Southlawn.

The manager presented information on the upcoming CAPC Conference and inquired if any of the Board members would be interested in attending.

**9. TRUSTEE REPORTS:**

- a. Trustee Diaz - Discussed fencing.
- b. Trustee Tunnell - Absent
- c. Trustee Lucas - Complimented the employees.
- d. Trustee Evans - Discussed ongoing mowing.

The meeting was adjourned at 10:39 A.M.

Next regular meeting will be February 8, 2016.