

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, CA 93454

Meeting Date 1/8/18

CALL TO ORDER: The regular meeting was called to order by the Chairman at 9:00 A.M.

ROLL CALL:

PRESENT: Lee Diaz, Chairman; Mark Evans, Co-Chair; Cole Lucas, Trustee; John Tunnell, Trustee,

ABSENT: Bob Engel, Trustee

OTHERS PRESENT: Becky Badenell, General Manager; Tony Ramirez, Grounds manager; Carrie Troup, C.P.A., Charles McClure, Landscape Architect

DISTRIBUTIONS: None

MINUTES OF PREVIOUS MEETING: The Board reviewed and approved the minutes of the December 11, 2017 regular meeting. Motion by Tunnell, second by Evans. Ayes: Diaz, Evans, Tunnell, and Lucas. Absent for vote: Engel. Motion carried.

PUBLIC COMMENT:

None

ITEMS FOR ACTION/OLD BUSINESS

- (a) The Board discussed the Road Maintenance Project as provided by Bethel Engineering. They are waiting on proposals and will discuss again during the next regular Board meeting. The Board approved to move forward with the bid process. Motion by Evans, second by Lucas. Ayes: Diaz, Evans, Tunnell, and Lucas. Absent for vote: Engel. Motion carried.
- (b) Guest Charles McClure, Landscape Architect, discussed his landscape site plan, planting plan and tree plan.
- (c) The Board discussed the Music Policy. They requested a revision and approved the revised/updated Music Policy. Motion by Tunnell, second by Evans. Ayes: Diaz, Evans, Tunnell, and Lucas. Absent for vote: Engel. Motion carried.
- (d) Grounds Manager, Tony Ramirez, discussed an update on the Enos Project.
- (e) The Board discussed Bank of New York bond payoff.
- (f) The Board discussed the upcoming Union negotiations and will contact Draza Mrvichin. Motion by Lucas, second by Evans. Ayes: Diaz, Evans, Tunnell, and Lucas. Absent for vote: Engel. Motion carried.
- (g) The Board discussed the tree project and approved of the proposal from Bob's Tree Service up to \$5,000. Motion by Evans, second by Lucas. Ayes: Diaz, Evans, Tunnell, and Lucas. Absent for vote: Engel. Motion carried. The Board will review the current contract for landscaping.

ITEMS FOR ACTION NEW BUSINESS

(a) Election of Board Officers:

Motion by Lucas, second by Tunnell for Diaz as Chairman. Ayes: Lucas, Tunnell, Evans, Diaz. Absent for vote: Engel. Motion carried.

Motion by Lucas, second by Tunnell for Evans as Vice Chairman. Ayes: Lucas, Tunnell, Evans, Diaz. Absent for vote: Engel. Motion carried.

Motion by Lucas, second by Tunnell for Badenell as Secretary. Ayes: Lucas, Tunnell, Evans, Diaz. Absent for vote: Engel. Motion carried.

7. FINANCIAL REPORT: Carrie Troup, C.P.A. presented the monthly financial reports.

8. TRUSTEE REPORTS:

a) Chairperson Diaz- discussed gopher control on the District grounds.

b) Co-Chair Evans- Discussed pressure washing the wall.

c) Trustee Lucas- Discussed the pending sidewalk as shared cost with the City of Santa Maria.

d) Trustee Tunnell- None

e) Trustee Engel- Absent

The meeting was adjourned at 10:30 AM.

Next regular meeting will be Monday, February 12, 2018.