

SANTA MARIA CEMETERY DISTRICT

AGENDA

BOARD OF TRUSTEES MEETING

This meeting will take place at the
Santa Barbara County Public Administration office
511 E. Lakeside Parkway, Santa Maria, CA 93455

December 16th, 2024 @ 9:00 a.m.

BOARD MEMBERS

Bob Engel, Chairperson
Mark Evans, Trustee

Lee Diaz, Vice-Chair
Carmen Garcia, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
 - Review and Recommend Approval of Minutes of meetings from November 12th, 2024
4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

OPEN SESSION

5. Items for Action / Old or New Business
 - a) Future Office – Construction schedule (Tom Martinez – Martinez & Associates, Brandon Havener Bethel Engineering).
 - b) Investment review with Sandra Wheeler - Stifel
 - c) CAPC Conference Registration, Seaside/Monterey, March 13th-15th ... (2/7/25 registration due)
 - d) Protac Security recap November
 - e) Review new Burial Rights automation document
 - f) Event recaps: Pine Grove Cemetery Clean up, Angel of Hope (12/7/24), Wreaths Across America (12/14/24)

- g) Services Report September – District Manager Brendan Hannegan
25 Services: 15 Casket, 8 Cremation, 2 Infant
13 Casket At need, 14 Casket Pre-need
0 Cremation At Need, 0 Pre-need, 2 Niche At Need

- 6. Financial Report / Carrie Troup, CPA
 - a) Report readout

CLOSED SESSION
EMPLOYEE EVALUATION ITEMS AND FOLLOWING AGENDA ITEMS

- 7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code Section 54957, Public Employee: District Manager

OPEN SESSION – Continued

- h) District Manager Compensation review – Designated Representative, Bob Engel, Mark Evans and Unrepresented Employee: District Manager

- 8. Trustee Reports
 - a) Trustee Garcia
 - b) Trustee Evans
 - c) Trustee Tunnell
 - d) Vice-Chair Diaz
 - e) Chairperson Engel

- 9. Adjournment.

Next Meeting

Monday January 13th, 2024

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.