

**SANTA MARIA CEMETERY DISTRICT**  
**AGENDA**  
**BOARD OF TRUSTEES MEETING**

District Board Office  
1501 South College Drive,  
Santa Maria, CA 93454

**December 12<sup>th</sup>, 2022 @ 9:00a.m.**

BOARD MEMBERS

Lee Diaz, Chairperson  
Mark Evans, Trustee

Bob Engel, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of meetings from November 21st, 2022.
4. Public Comment  
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.
5. Items for Action / Old Business
  - a) Phase II Expansion Project / New Office Update – (open items)
  - b) District Manager Training Proposal (pending)
  - c) New Equipment Bids – (pending)
  - d) Security - Ranger Agreement.
  - e) Employee Appreciation
6. Items for Action / New Business
  - a) HR Training options – Karen
  - b) Upcoming visit from Ryan Brannon, Risk Control-GSRMA
  - c) Union follow up meeting
  - d) CAPC conference March 23<sup>rd</sup> -25<sup>th</sup> (registration due by 2-24-23)
7. Financial Report / Carrie Troup, CPA

8. Services Report by Brendan Hannegan
  - a. Recap of November Burial Information.  
36 Services 23 Casket, 13 Cremation,  
(Cremation: 9 with someone, 2 preowned, 2 at need)  
17 Graves sold  
10 Casket At need  
7 Casket Pre-need  
0 Niche  
0 Cremation
9. Trustee Reports
  - a) Chairperson Diaz
  - b) Trustee Evans
  - c) Trustee Tunnell
  - d) Trustee Engel
10. Adjournment

**Next Meeting**

January 9th, 2023

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.