

SANTA MARIA CEMETERY DISTRICT

**AGENDA
BOARD OF TRUSTEES MEETING**

**District Board Office
1501 South College Drive, Santa Maria, CA 93454
Dec 12, 2016
9:00 am**

BOARD MEMBERS

**Lee Diaz, Chairperson
Cole Lucas, Trustee**

**John Tunnell, Trustee
Mark Evans, Co-Chair
Bob Engel, Trustee**

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order

2. Roll Call of the Board

3. Meeting Minutes

Review and recommend approval of Minutes of the Nov 14, 2016 Meeting

4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenized items should be given at the time the item is addressed

GUEST: John C. Courtney / RJM Design Group

RECESS TO CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54954.5

Title: District Manager - Discuss format and approach to conduct performance evaluation.

RECONVENE THE BOARD TO REGULAR OPEN SESSION

5. Items for Action / Old Business

- [a] Approval of the policy for conducting District Manager evaluations.
- [b] Discuss Enos Development
- [c] Discuss Trustees Compliance Schedule
- [d] Discuss 5-year Capital Plan/ Water Tank, Dump Truck.
- [e] Discuss Hiring
- [f] Discuss Owl Houses

6. Items for Action / New Business

- [a] Discuss setting grave purchase limit

7. Financial Report-Carrie Troup-Financial Report

8. Managers' Report

9. Trustee Reports

- a. Chairperson Diaz
- b. Co-Chair Evans
- c. Trustee Lucas
- d. Trustee Tunnell
- e. Trustee Engel

10. Adjournment

Next Meeting

Jan 9, 2017

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 S College Drive Santa Maria CA