

SANTA MARIA CEMETERY DISTRICT

AGENDA BOARD OF TRUSTEES MEETING

District Board Office
1501 South College Drive,
Santa Maria, CA 93454

October 12th, 2020
9:00 am

If you would like to join the meeting remotely please see the bottom of page 2 for details.

BOARD MEMBERS

Lee Diaz, Chairperson
Cole Lucas, Co-Chair

Bob Engel, Trustee
Mark Evans, Trustee
John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of September 14th, 2020
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenized items should be given at the time the item is addressed.
 - a. Alicia Chavez, Maria Villanueva, Rosa Gascon, & Margarita Ferrer to discuss monument headstone size limits in the original section of the cemetery. Per the headstone policy adopted by the board of directors on Oct. 11, 2010, monument headstones are required to be 12' Min. not to exceed 3' ft. height limit.
5. Items for Action / Old Business
 - a. Review and approve Construction Documents for South Lawn Expansion Phase II. Construction documents presented by Brandon Heavener of Bethel Engineering.
 - b. Review liquidity, and estimated construction costs. Discuss possibilities of financing project costs.

6. Items for Action / New Business

- a. Review and discuss estimated construction costs for new shop & office. Estimates provided by Tom Martinez of Martinez and Associates.

7. Financial Report / Carrie Troup

8. Managers' Report

- a. Recap of September Burial Information.
 - 41 Services: 30 Casket, 10 Cremation, 1 Baby.
 - 20 Pre-needs: 18 Casket, 2 Cremation
- b. Discuss occupancy study of South Lawn.
- c. Plan to add new graves near flagpole on South Lawn.
- e. Update on expansion financing options.
- d. Tree raising and thinning completed in the Parkway. Positive feedback from the community.

9. Trustee Reports

- a. Chairperson Diaz
- b. Co-Chair Lucas
- c. Trustee Evans
- d. Trustee Tunnell
- e. Trustee Engel

10. Adjournment

Next Meeting

November 9th, 2020

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Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 S College Drive Santa Maria CA.

Remote Access

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