

# **SANTA MARIA CEMETERY DISTRICT**

## **AGENDA BOARD OF TRUSTEES MEETING**

District Board Office  
1501 South College Drive,  
Santa Maria, CA 93454

October 11th, 2021 @ 9:00a.m.

If you would like to join the meeting remotely please see the bottom of page 2 for details.

### **BOARD MEMBERS**

Lee Diaz, Chairperson  
Cole Lucas, Co-Chair

Bob Engel, Trustee  
Mark Evans, Trustee

John Tunnell, Trustee

**ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION**

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of September 13<sup>th</sup> and Special Session September 27<sup>th</sup>, 2021
4. Public Comment  
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.
  - a. Delma Mohr – Unauthorized activity at the cemetery

### **CLOSED SESSION**

**CONFERENCE WTH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (1 case).

### **RECONVENE TO OPEN SESSION**

5. Items for Action / Old Business
  - a. Physical introduction of new Operations Manager
  - b. Update concerning city permits relay from Laurie Tamura (will not be in attendance)
  - c. Update on permits and grading and excavating schedule from John Will (will not be in attendance)
  - d. Phase II Shop & Office updated information (Tom Martinez will not be in attendance)
  - e. Phase II Expansion Project update- Brandon Heavener (Bethel Engineering)
  - f. Discuss Financing for Expansion Project

6. Items for Action / New Business

- a. Possible input from public on the two finalists for cemetery logo
- b. Dissemination of any pertinent information from CAPC Conference

7. Financial Report / Carrie Troup

8. Managers' Report

- a. Recap of September Burial Information.  
50 Services: 33 Casket, 15 Cremation, 2 Babies  
(Cremation: 7 with someone, 2 at need, 6 already owned)  
49 Graves sold:
  - 17 Casket at need
  - 23 Casket Pre-need
  - 2 Cremation graves Pre-need
  - 2 Cremation at need
  - 1 Niche Pre- need
  - 1 At need Graves in the Original
  - 1 Pre-need graves in the Original

9. Trustee Reports

- a. Chairperson Diaz – report on CAPC Conference
- b. Co-Chair Lucas
- c. Trustee Evans
- d. Trustee Tunnell
- e. Trustee Engel

10. Adjournment

**Next Meeting**

November 8, 2021

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.

**Remote Access**

Please join the meeting from your phone (339) 207-7666