

SANTA MARIA CEMETERY DISTRICT

AGENDA BOARD OF TRUSTEES MEETING

District Board Office
1501 South College Drive,
Santa Maria, CA 93454

September 13th, 2021
9:00 am

If you would like to join the meeting remotely please see the bottom of page 2 for details.

BOARD MEMBERS

Lee Diaz, Chairperson
Cole Lucas, Co-Chair

Bob Engel, Trustee
Mark Evans, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of August 16th, 2021
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.
 - a. Sherry Harney requested time to address the Board in relation to cemetery cleanup
5. Items for Action / Old Business
 - a. Update concerning city permits – Laurie Tamura (Urban Planning Concepts)
 - b. Update on grading and excavating schedule – John Will (JF Will) and Dan Ringstmeyer (Buena Resources)
 - c. Phase II Expansion Project update- Brandon Heavener (Bethel Engineering)
 - d. Phase II Shop & Office update from Tom Martinez (M&A Architecture)
 - e. Discuss Financing for Expansion Project
6. Items for Action / New Business
 - a. Niche wall area correct rendering
 - b. Discuss the appointment of a new Operations Manager

7. Financial Report / Carrie Troup
8. Managers' Report
 - a. Recap of August Burial Information.
37 Services: 27 Casket, 10 Cremation
49 Graves sold:
 - 14 Casket at need
 - 28 Casket Pre-need
 - 2 Cremation graves Pre-need
 - 2 Cremation at need
 - 0 Niche at need
 - 1 At need Graves in the Original
 - 2 Preneed graves in the Original
 - b. Reminder for the Education Seminar
 - c. Information concerning the damaged block wall on Stowell
 - d. Visual of office location with updated visual
9. Trustee Reports
 - a. Chairperson Diaz
 - b. Co-Chair Lucas
 - c. Trustee Evans
 - d. Trustee Tunnell
 - e. Trustee Engel
10. Adjournment

Next Meeting

October 11th, 2021

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.

Remote Access

Please join the meeting from your phone (339) 207-7666