

**SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING**

District Board Office
1501 South College Drive,
Santa Maria, CA 93454

September 12, 2022 @ 9:00a.m.

BOARD MEMBERS

Lee Diaz, Chairperson
Cole Lucas, Co-Chair

Bob Engel, Trustee
Mark Evans, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of meetings from August 8, 2022.
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

ADJOURN TO CLOSED SESSION

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR THE PROPERTY: Vicinity of the
Easterly Terminus of Newlove Drive, City of Santa Maria. Potential renewal of lease involving
Leasing Party: Bejo Seeds. Agency Negotiator / Agents: Karen A. O'Neil, Anthony Principe, and
Debra Fowler**

RECONVENE TO OPEN SESSION

5. Items for Action / Old Business
 - a. Phase II Expansion Project update – Brandon Heavener (Bethel Engineering)
 - b. New Office Update – Tom Martinez
 - c. Second Reading of Ordinance No. 2022-01 Regarding Permitted Activities – Anthony Principe
 - d. Update of District Manager Recruitment – Trustee Evans and Trustee Engel

6. Items for Action / New Business
 - a. New Equipment Bids – Jaime Coronado
 - b. Review and approve Rules and Regulations.
 - c. New Canopies
 - d. Pricing for new section.

7. Financial Report / Carrie Troup, CPA

8. Services Report by Debra Fowler
 - a. Recap of August Burial Information.
46 Services: 28 Casket, 18 Cremation
(Cremation: 10 with someone, 7 preowned, 1 at need)
1 Disinterment
22 Graves sold:
12 Casket At need
8 Casket Pre-need
1 Cremation at need
 - b. Updating Employee Review Forms
 - c. New Employee
 - d. GSRMA Seminar
 - e. Day of the Dead
 - f. Violations.

9. Trustee Reports
 - a. Chairperson Diaz
 - b. Co-Chair Lucas
 - c. Trustee Evans
 - d. Trustee Tunnell
 - e. Trustee Engel

10. Adjournment

Next Meeting

October 10, 2022

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.