

**SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING**

This meeting will take place at
1501 S. College Dr. Santa Maria, CA 93454

August 22nd, 2023 @ 9:00a.m.

BOARD MEMBERS

Lee Diaz, Chairperson
Mark Evans, Trustee

Bob Engel, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of meetings from July 18th, 2023.
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

CLOSED SESSION

LEGAL COUNSEL ITEMS AND FOLLOWING AGENDA ITEMS

5. CONFERENCE WITH LEGAL COUNSEL (review)--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (3 cases)

OPEN SESSION

6. Items for Action / Old Business
 - a) MOU approved between the Santa Maria Cemetery District and SEIU Local 620 (signature process)
 - b) Security - Ranger Agreement (pending)
 - c) Selection of new Trustee (pending)

7. Items for Action / New Business
 - a) District Manager recap (Service Report & Cemetery walk through)
 - b) JD Humann proposal bid, including landscaping of Garden Cremation area and office
 - c) Staffing review
 - d) Quarterly Clean-up August 7th through 11th
 - e) Feedback Log
 - f) Calendar review:
 - a. Next Board meeting Monday September 11th
 - b. CAPC Education Event Oct 6th-7th

8. Services Report - Recap of July Burial Information – District Manager Brendan Hannegan
57 Services: 28 Casket, 29 Cremation
33 Casket At need, 23 Casket Pre-need,
5 Cremation At Need, 0 At Pre-need, 24 with existing
2 Niche, 1 At Need, 1 Pre-need

9. Financial Report / Carrie Troup, CPA
 - a) Report readout

10. Trustee Reports
 - b) Chairperson Diaz
 - c) Trustee Evans
 - d) Trustee Tunnell
 - e) Trustee Engel

11. Adjournment to cemetery walk through

Next Meeting

Monday September 11th, 2023

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.