

# SANTA MARIA CEMETERY DISTRICT

## AGENDA BOARD OF TRUSTEES MEETING

District Board Office  
1501 South College Drive,  
Santa Maria, CA 93454

August 16th, 2021  
9:00 am

If you would like to join the meeting remotely please see the bottom of page 2 for details.

### BOARD MEMBERS

Lee Diaz, Chairperson  
Cole Lucas, Co-Chair

Bob Engel, Trustee  
Mark Evans, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of July 12th, 2021
4. Public Comment  
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.
  - a. Sherry Harney requested time to address the Board in relation to cemetery cleanup
5. Items for Action / Old Business
  - a. Update concerning city permits – Laurie Tamura (Urban Planning Concepts)
  - b. Update on grading and excavating schedule – John Will (JF Will)
  - c. Phase II Expansion Project update- Brandon Heavener (Bethel Engineering) to include possible new agreement
  - d. Phase II Shop & Office update from Tom Martinez (M&A Architecture)
  - e. Discuss Financing for Expansion Project
6. Items for Action / New Business
  - a. Discussion of RJM contract, agreements, expenses and costs
  - b. Discussion of meeting with city officials concerning sidewalk
  - c. Discussion of city requirements for a block wall along Newlove residential buildings

7. Financial Report / Carrie Troup
8. Managers' Report
  - a. Recap of July Burial Information.  
46 Services: 26 Casket, 18 Cremation & 2 Baby  
37 Graves sold:  
14 at need  
18 Casket Pre-need  
1 Cremation graves Pre-need  
1 Niche at need  
2 At need Graves in the Original
  - b. Reminder for the Education Seminar
  - c. Information concerning the damaged block wall on Stowell
9. Trustee Reports
  - a. Chairperson Diaz
  - b. Co-Chair Lucas
  - c. Trustee Evans
  - d. Trustee Tunnell
  - e. Trustee Engel
10. Adjournment

**Next Meeting**

September 13th, 2021

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.

**Remote Access**

Please join the meeting from your phone (339) 207-7666