

**SANTA MARIA CEMETERY DISTRICT  
AGENDA  
BOARD OF TRUSTEES MEETING**

This meeting will take place at the  
1501 S. College Dr. Santa Maria, CA 93454

**July 18<sup>th</sup>, 2023 @ 9:00a.m.**

BOARD MEMBERS

Lee Diaz, Chairperson  
Mark Evans, Trustee

Bob Engel, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of meetings from June 12th, 2023.
4. Public Comment  
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

**CLOSED SESSION  
LEGAL COUNSEL ITEMS AND FOLLOWING AGENDA ITEMS**

5. CONFERENCE WITH LEGAL COUNSEL (review)--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (3 cases)
6. CONFERENCE WITH LABOR NEGOTIATORS: Closed Session pursuant to Government Code section 54957.6. Conference with negotiators Chair Lee Diaz and Trustee Bob Engel regarding labor contract with General Employee Unit represented by SEIU Local 620
7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code Section 54957, Public Employee: District Manager (follow up)

**OPEN SESSION**

8. Items for Action / Old Business

- a) District Manager Compensation follow up – Designated Representative, Bob Engel, Mark Evans and Unrepresented Employee: District Manager
- b) Future Office and Shop progress – Tom Martinez & Associates – Brandon Heavener, Bethel Engineering
- c) MOU between the Santa Maria Cemetery District and SEIU Local 620 (review for approval)
- d) Selection of new Trustee (pending)

9. Items for Action / New Business

- a) District Manager recap (New section open)
- b) Calendar review:
  - a. Next Board meeting August 21<sup>st</sup>
  - b. CAPC Education Event Oct 6<sup>th</sup>-7<sup>th</sup>
- c) CSDA Trail

10. Services Report - Recap of May Burial Information – District Manager Brendan Hannegan

45 Services: 22 Casket, 23 Cremation  
21 Casket At need, 12 Casket Pre-need,  
5 Cremation At Need, 4 At Pre-need  
6 Niche, 5 At Need, 1 Pre-need

11. Financial Report / Carrie Troup, CPA

- a) Report readout

12. Trustee Reports

- b) Chairperson Diaz
- c) Trustee Evans
- d) Trustee Tunnell
- e) Trustee Engel

13. Adjournment

**Next Meeting**

August 22, 2023

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.