

**SANTA MARIA CEMETERY DISTRICT**  
**AGENDA**  
**BOARD OF TRUSTEES MEETING**

This meeting will take place at Santa Maria Cemetery  
1651 S. College Dr. Santa Maria, CA 93454

**July 13th, 2026 @ 9:00 a.m.**

BOARD MEMBERS

Open, Chairperson  
Mark Evans, Trustee

Lee Diaz, Vice-Chair  
Carmen Garcia, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
  - Review and Recommend Approval of Minutes of meetings from June 15<sup>th</sup>, 2026

4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

OPEN SESSION

5. Items for Action / Old & New Business
  - a) Construction review for future maintenance shop
    - a. Tentative, Diana Alcala (Kirk & Simas), Brandon Heavener (Bethal Engineering)
  - b) Review follow up items
  - c) Security Patrol Recap
  - d) Updated Investment Policy (Appendix A) – Board Vote
  - e) 2026-2027 Budget Review – Board Vote
  - f) Engagement Letter for Audits (Moss, Levy & Hartzheim LLP) – Board Vote
  - g) CAPC Board Member nomination 2027 – Brendan Hannegan
  - h) Open Trustee position, review current roles and possible changes - Board Vote

Continued from #5:

- i) June Services Report – District Manager Brendan Hannegan
  - 45 Services: 25 Casket, 18 Cremation 2 Infant
  - 12 Casket At need, 18 Casket Pre-need
  - 4 Cremation At Need, 2 Pre-Need, 3 Pre-Need Inch wall

- 6. Financial Report / Carrie Troup, CPA
  - a) Report readout

- 7. Trustee Reports
  - a) Trustee Garcia
  - b) Trustee Evans
  - c) Trustee Tunnell
  - d) Vice-Chair Diaz
  - e) Chairperson Engel

- 8. Adjournment

**Next Meeting**

Review future dates

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.