

**SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING**

This meeting will take place at the
Santa Barbara County Public Administration office
511 E. Lakeside Parkway, Santa Maria, CA 93455

May 13th, 2024 @ 9:15a.m.

BOARD MEMBERS

Bob Engel, Chairperson
Mark Evans, Trustee

Lee Diaz, Vice-Chair
Carmen Garcia, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of meetings from April 8th, 2024.
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

CLOSED SESSION

LEGAL COUNSEL ITEMS AND FOLLOWING AGENDA ITEMS

5. CONFERENCE WITH LEGAL COUNSEL(review)--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (2 cases)
6. CONFERENCE WITH LABOR NEGOTIATORS: Closed Session pursuant to Government Code section 54957.6. Conference with negotiators Chair Bob Engel Vice-Chair Lee Diaz and Trustee regarding labor contract with General Employee Unit represented by SEIU Local 620

OPEN SESSION

7. Items for Action / Old or New Business
 - a) Future Office and Shop progress (Tom Martinez – Matinez & Associates, Brandon Havener Bethel Engineering). Review bid results and actions going forward

Continued from page 1 (section 7)

- b) Office Design Review – Patti Baldiviez
 - c) Security – Review and approval request for security patrols
 - d) Repaving/repairs of cemetery roads and future maintenance
 - e) Quarterly Clean Up completed week of May 6th
 - f) Manager Project Item review
8. Services Report - Recap of April Burial Information – District Manager Brendan Hannegan
- 41 Services: 27 Casket, 13 Cremation, 1 infant
 - 15 Casket At need, 21 Casket Pre-need
 - 4 Cremation At Need, 0 Pre-need
 - 1 Niche At-need
9. Financial Report / Carrie Troup, CPA
- a) Report readout
10. Trustee Reports
- a) Chairperson Engel
 - b) Vice-Chair Diaz
 - c) Trustee Evans
 - d) Trustee Tunnell
 - e) Trustee Garcia
11. Adjournment

Next Meeting

Monday June 10th, 2024

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.