

**SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING**

This meeting will take place at the
Santa Barbara County Public Administration office
511 E. Lakeside Parkway, Santa Maria, CA 93455

May 8th, 2023 @ 9:00a.m.

BOARD MEMBERS

Lee Diaz, Chairperson
Mark Evans, Trustee

Bob Engel, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of meetings from April 10th, 2023.
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

**CLOSED SESSION
LEGAL COUNSEL ITEMS AND FOLLOWING AGENDA ITEMS**

5. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (3 cases)
6. CONFERENCE WITH LABOR NEGOTIATORS: Closed Session pursuant to Government Code section 54957.6. Conference with negotiators Chair Lee Diaz and Trustee Bob Engel regarding labor contract with General Employee Unit represented by SEIU Local 620
7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code Section 54957, Public Employee: District Manager
8. CONFERENCE WITH LABOR NEGOTIATOR – Pursuant to Government Code Section 54957.6, Designated Representative: Chair, Lee Diaz and Unrepresented Employee: District Manager

OPEN SESSION

9. Items for Action / Old Business
 - a) District Manager Compensation review – Designated Representative, Lee Diaz and Unrepresented Employee: District Manager
 - b) Phase II Expansion Project - Review office plan changes
 - c) Security – Ranger Agreement
 - d) Selection of new Trustee (pending)
 - e) MOU between the Santa Maria Cemetery District and SEIU Local 620

10. Items for Action / New Business
 - a) District Manager recap
 - b) Recap on PCA Regional Training conference April 19th
 - c) Quarterly Clean-up week May 1st – 5th
 - d) Cemetery Audit 5/11-5/12
 - e) Review proposed Cemetery annual price changes

11. Services Report - Recap of March Burial Information – District Manager Brendan Hannegan
 - 42 Services: 31 Casket, 11 Cremation
 - 12 Casket At need, 19 Casket Pre-need,
 - 2 Cremation At Need, 1 At Pre-need
 - 1 Niche At need, 2 Niche Pre-need

12. Financial Report / Carrie Troup, CPA
 - a) Report readout

13. Stifel Investment Services – Sandra Hedstrom Wheeler

14. Trustee Reports
 - b) Chairperson Diaz
 - c) Trustee Evans
 - d) Trustee Tunnell
 - e) Trustee Engel

15. Adjournment for recognition of retired trustee; 516 N. Broadway, Santa Maria CA 93454

Next Meeting

June 12th, 2023

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.