

# SANTA MARIA CEMETERY DISTRICT

## AGENDA BOARD OF TRUSTEES MEETING

District Board Office  
1501 South College Drive,  
Santa Maria, CA 93454

March 14<sup>th</sup>, 2022 @ 9:00a.m.

If you would like to join the meeting remotely please see the bottom of page 2 for details.

### BOARD MEMBERS

Lee Diaz, Chairperson  
Cole Lucas, Co-Chair

Bob Engel, Trustee  
Mark Evans, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of February 14th, 2022
4. Public Comment  
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

### **CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR THE PROPERTY:** Vicinity of the  
Easterly Terminus of Newlove Drive, City of Santa Maria.  
Potential modification to lease involving Leasing Party: Bejo Seeds.  
Agency Negotiator / Agent: Karen A. O'Neil and Ron Jacobs.

### **RECONVENE TO OPEN SESSION**

5. Items for Action / Old Business
  - a. Phase II Expansion Project update- John Will (JF Will)
  - b. Phase II Expansion Project update – Brandon Heavener (Bethel Engineering)
  - c. Follow up on Rules/Regulations, hours, and security for the cemetery
6. Items for Action / New Business
  - a. Reminder for the CAPC Conference
  - b. Notification of General Manager leave of absence

7. Financial Report / Carrie Troup
8. Managers' Report
  - a. Recap of February Burial Information.  
33 Services: 25 Casket, 7 Cremation, 1 Babies  
(Cremation: 5 with someone, 2 purchased)  
32 Graves sold:
    - 10 Casket at need
    - 17 Casket Pre-need
    - 1 Cremation graves Pre-need
    - 2 Cremation at need
    - 1 Baby
    - 1 Niche Pre- need
9. Trustee Reports
  - a. Chairperson Diaz
  - b. Co-Chair Lucas
  - c. Trustee Evans
  - d. Trustee Tunnell
  - e. Trustee Engel
10. Adjournment

**Next Meeting**

April 11th, 2022

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.

**Remote Access**

Please join the meeting from your phone (727) 731-5196