

SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING

This meeting will take place at the
1501 S. College Dr., Santa Maria, CA 93454

March 10th, 2025 @ 9:00 a.m.

BOARD MEMBERS

Bob Engel, Chairperson
Mark Evans, Trustee

Lee Diaz, Vice-Chair
Carmen Garcia, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
 - Review and Recommend Approval of Minutes of meetings from January 13th, 2025
4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

OPEN SESSION

5. Items for Action / Old & New Business
 - a) Future Office – Construction progress (Brandon Havener Bethel Engineering).
 - b) 2024 Audit Recap – Alexander Hom
 - c) Protac Security recap
 - d) Monument Policy – Board Approval
 - e) Bank Signature Process – Trustees
 - f) Elections of Officers and any extension of terms
 - g) Annual and Bi-Annual Training Review
 - h) CAPC Conference, Seaside/Monterey, March 13th-15th
 - i) District Manager Project Recap

- j) Services Report **February** – District Manager Brendan Hannegan
 - 34 Services: 21 Casket, 13 Cremation, 0 Infant
 - 26 Casket At need, 13 Casket Pre-need
 - 0 Cremation At Need, 3 Pre-need, 0 Niche

Services January

- 35 Services: 24 Casket, 10 Cremation, 1 Infant
- 20 Casket At need, 11 Casket Pre-need
- 0 Cremation At Need, 0 Pre-need, 2 Niche

- 6. Financial Report / Carrie Troup, CPA
 - a) Report readout

- 7. Trustee Reports
 - a) Trustee Garcia
 - b) Trustee Evans
 - c) Trustee Tunnell
 - d) Vice-Chair Diaz
 - e) Chairperson Engel

- 8. Adjournment

Next Meeting

Monday April 14th, 2025

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.