

**SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING**

This meeting will take place at the
Santa Barbara County Public Administration office
511 E. Lakeside Parkway, Santa Maria, CA 93455

February 13th, 2023 @ 9:00a.m.

BOARD MEMBERS

Lee Diaz, Chairperson
Mark Evans, Trustee

Bob Engel, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
Review and Recommend Approval of Minutes of meeting from January 9th, 2023.
4. Public Comment
Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

CLOSED SESSION

LEGAL COUNSEL ITEMS AND FOLLOWING AGENDA ITEMS

5. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (3 cases)
6. Items for Action / Old Business
 - a) Phase II Expansion Project / New Office Update – (open items)
 - b) District Manager – Consultant Training
 - c) Security – Ranger Agreement
 - d) CAPC conference March 23rd -25th (registration due by 2-24-23)
 - e) Board Member Bank Signatures required:
 - a. Chairperson Diaz, Trustee Evans, Trustee Tunnell, Trustee Engel

7. Items for Action / New Business

- a) MOU between the Santa Maria Cemetery District and SEIU Local 620 – Notice to Commence Negotiations
- b) Staffing - open positions
- c) Quarterly Clean up week of 2/6 – 2/10/23
- d) Approval request for District Manager Mileage (.75 per)
- e) Approval request for District Manger cell phone reimbursement (\$75 per month)
- f) Approval request to sell two old non-operational trucks
- g) District Manager recap

8. Services Report

- a) Recap of January Burial Information.
36 Services, 24 Casket, 10 Cremation

9. Financial Report / Carrie Troup, CPA

10. Trustee Reports

- a) Chairperson Diaz
- b) Trustee Evans
- c) Trustee Tunnell
- d) Trustee Engel

11. Adjournment

Next Meeting

March 13th, 2023

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.