

# SANTA MARIA CEMETERY DISTRICT

## AGENDA BOARD OF TRUSTEES MEETING

District Board Office  
1501 South College Drive,  
Santa Maria, CA 93454

**January 24<sup>th</sup>, 2022 @ 9:00a.m.**  
*(Postponed from January 10<sup>th</sup>, 2022)*

If you would like to join the meeting remotely please see the bottom of page 2 for details.

### BOARD MEMBERS

Lee Diaz, Chairperson  
Cole Lucas, Co-Chair

Bob Engel, Trustee  
Mark Evans, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes  
Review and Recommend Approval of Minutes of December 6<sup>th</sup>, 2021

4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

### **CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (1 case).

### **RECONVENE TO OPEN SESSION**

5. Items for Action / Old Business
  - a. Planning and permitting update – Ron Laurie Tamura (Urban Planning Concepts)
  - b. Phase II Expansion Project update – Brandon Heavener (Bethel Engineering)
  - c. Construction and general contractor update – John Will (JF Will)
  - d. Discuss Financing for Expansion Project
  - e. Follow up on Rules/Regulations and security for the cemetery (City Ranger Casey Stone)
  - f. Follow up on LAFCO Meeting and Special Election

6. Items for Action / New Business
  - a. Ordering of Trash Cans
  - b. Reminder of upcoming CAPC Conference
  - c. LAFCO and GSRMA application for Board nominations
7. Financial Report / Carrie Troup
8. Managers' Report
  - a. Recap of December Burial Information.  
43 Services: 25 Casket, 18 Cremation, 0 Babies  
(Cremation: 8 with someone, 6 at need, 4 pre-owned)  
40 Graves sold:
    - 13 Casket at need
    - 17 Casket Pre-need
    - 0 Cremation graves Pre-need
    - 0 Cremation at need
    - 1 Baby
    - 2 Niche Pre- need
    - 1 Niche At need
    - 0 At need Graves in the Original
    - 2 Pre-need graves in the Original
9. Trustee Reports
  - a. Chairperson Diaz
  - b. Co-Chair Lucas
  - c. Trustee Evans
  - d. Trustee Tunnell
  - e. Trustee Engel
10. Adjournment

**Next Meeting**

February 14<sup>th</sup>, 2022

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 1501 South College Drive Santa Maria CA.

**Remote Access**

Please join the meeting from your phone (339) 207-7666