

SANTA MARIA CEMETERY DISTRICT
AGENDA
BOARD OF TRUSTEES MEETING

This meeting will take place at
1501 S. College Dr., Santa Maria, CA 93454

January 13th, 2025 @ 9:00 a.m.

BOARD MEMBERS

Bob Engel, Chairperson
Mark Evans, Trustee

Lee Diaz, Vice-Chair
Carmen Garcia, Trustee

John Tunnell, Trustee

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Call to Order
2. Roll Call of the Board
3. Meeting Minutes
 - Review and Recommend Approval of Minutes of meeting from December 16th, 2024
4. Public Comment

Any member of the public may address the Board on any item of interest within the Board's jurisdiction. Such public comments are limited to 3 minutes per person. The Board will listen to all communications; however, in compliance with the Brown Act, the Board Cannot act on items not on the agenda. Public comments regarding agenda items should be given at the time the item is addressed.

OPEN SESSION

5. Items for Action / Old or New Business
 - a) Future Office – Construction schedule (Tom Martinez – Martinez & Associates, Brandon Havener Bethel Engineering).
 - b) Review Office / Expansion Strategic Plan
 - c) CAPC Conference Registration, Seaside/Monterey, March 13th-15th ... (2/7/25 registration due)
 - d) Audit scheduled for January 21st & 22nd
 - e) Protac Security recap December

- f) Services Report December – District Manager Brendan Hannegan
 - 40 Services: 25 Casket, 13 Cremation, 2 Infant
 - 12 Casket At need, 1 Casket Pre-need
 - 4 Cremation At Need, 0 Pre-need, 0 Niche

- 6. Financial Report / Carrie Troup, CPA
 - a) Report readout

- 7. Trustee Reports
 - a) Trustee Garcia
 - b) Trustee Evans
 - c) Trustee Tunnell
 - d) Vice-Chair Diaz
 - e) Chairperson Engel

- 8. Adjournment of meeting, and then to visit construction site of new office.

Next Meeting

Monday February 10th, 2024

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at (805) 925-4595.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the district's office located at 1501 South College Drive Santa Maria CA.