

# **Santa Maria Cemetery District**

## **Board Minutes**

**Location of Meeting: 1501 S. College, Santa Maria, Ca 93454**

**Meeting Date 6/14/10**

**Convene the board and Recess to Closed Session 9:00 A.M.**

**No action taken.**

**Closed session adjourned at 9:10 A.M.**

**Reconvene the Board to Regular Session.**

**CALL TO ORDER: The regular meeting was called to order by Chairman 9:11 A.M.**

**ROLL CALL: Present: Cole Lucas, Chairman, Geraldine Orbikat, Vice Chairwoman, Phyllis Tiegs, Trustee, Lee Diaz, Trustee, Bob Nelson, Trustee**

**OTHERS PRESENT: General Manager Badenell, Carrie Troup CPA, Karen O'Neil, Twitchell and Rice LLP**

**DISTRIBUTIONS: None.**

**MINUTES OF PREVIOUS MEETINGS: The minutes from Board meeting of May 10, 2010 was unanimously approved. Motion by Diaz, second by Tiegs, all ayes, motion carried.**

**PUBLIC COMMENT: None**

**ITEMS FOR ACTION/OLD BUSINESS:**

- a. **The Board discussed the removal of the tree in the 10<sup>th</sup>. Correspondence was mailed to the Bailey Family and the Board is waiting for their response.**
- b. **The Board discussed the maintenance of Pine Grove Cemetery and has unanimously approved its cleanup. Motion by Diaz, second by**

Nelson. The Board authorized Lucas and Diaz to make the final decision regarding the method of cleanup.

- c. The Board discussed the service area.

#### ITEMS FOR ACTION / NEW BUSINESS

- a. None.

#### WRITTEN COMMUNICATIONS RECEIVED:

- a. A letter of appreciation from a family was received by the District.

#### FINANCE REPORT: (Carrie Troup, CPA)

Carrie Troup, CPA, presented the financial report and reviewed the proposed 2010-20111 Budget. Brad Schwien discussed the District equipment needs. The Board approved of \$50,000 to be allocated from operations for District equipment needs. Motion by Diaz, second by Nelson. All ayes, motion carried.

#### GENERAL MANAGER'S REPORT:

- General Manager Badenell reported and discussed cemetery operations.

#### TRUSTEE REPORTS:

- a. Chairman Lucas: Discussed the rotation of Board officers. The Board unanimously elected Nelson as Board President effective July 10, 2010. The Board approved the purchase of name plates for the trustees.
- b. Vice Chairwoman Obrikat: Updated the Board on the progress of the niche project.
- c. Trustee Nelson: Discussed the service area, he will research and will report back during the next regular Board meeting.
- d. Trustee Tiegs: None
- e. Trustee Diaz: None.

The meeting was adjourned at 11:32 A.M. Motion by Diaz, second by Obrikat, all ayes, motion carried.

Next Meeting July 19, 2010