

Santa Maria Cemetery District

Board Minutes

Location of Meeting: 1501 S. College, Santa Maria, Ca 93454

Meeting Date 5/09/11

CALL TO ORDER: The regular meeting was called to order at 9:00 A.M.

ROLL CALL: Present: Lee Diaz, Trustee; Cole Lucas, Trustee; Mark Evans, Trustee; John Tunnell, Trustee, Absent: Bob Nelson; Chairperson

OTHERS PRESENT: Becky Badenell, General Manager; Carrie Troup, CPA,

DISTRIBUTIONS: None.

Convene the Board at 9:00 A.M. and recess to closed session at 9:01 A.M.
Karen O'Neil updated the Board on the lease negotiations. 9:08 A.M. adjourn closed session. Reconvene to open session 9:10 A.M..

MINUTES OF PREVIOUS MEETINGS: The minutes from Board meeting of April 11, 2011. Motion by Lucas, second by Tunnell. All ayes, motion carried.

PUBLIC COMMENT: None

ITEMS FOR ACTION/OLD BUSINESS:

- a. The Board discussed, reviewed and unanimously approved a 3% across the board price increase. Motion by Evans, second by Lucas, all ayes, motion carried.

ITEMS FOR ACTION / NEW BUSINESS

- b. Russ Garrison from Bethel Engineering presented and discussed the Master Plan for South lawn expansion. The Board discussed and approved \$3,400 for the cost of the Master Plan by Bethel Engineering. Motion by Lucas, second by Tunnell, all ayes, motion carried.

WRITTEN COMMUNICATIONS RECEIVED:

GENERAL MANAGER'S REPORT:

1. The District Manager reported on district operations.

FINANCE REPORT: (Carrie Troup, CPA)

Carrie Troup, CPA, presented the District Financial Report and the proposed 2011/12 budget.

TRUSTEE REPORTS:

- a. Chairman Nelson: Absent
- b. Trustee Lucas - Discussed updating the District Website.
- c. Trustee Diaz: None
- d. Trustee Evans: Discussed Memorial Day Celebration on the District Grounds. Also discussed mowing at Pine Grove Cemetery. Discussed excessive heat and its effect on the staff.
- e. Trustee Tunnel: None

The meeting was adjourned at 10:40 A.M.

Next Meeting June 13th, 2011.