

# **Santa Maria Cemetery District**

## **Board Minutes**

**Location of Meeting: 1501 S. College, Santa Maria, Ca 93454**

**Meeting Date 4/11/11**

**CALL TO ORDER:** The regular meeting was called to order by Chairman 9:00 A.M.

**ROLL CALL:** Present: Bob Nelson, Chairman; Lee Diaz, Trustee; Cole Lucas, Trustee; Mark Evans, Trustee; John Tunnell, Trustee

**OTHERS PRESENT:** Becky Badenell, General Manager; Carrie Troup, CPA; Karen O'Neil, Kirk & Simas

**DISTRIBUTIONS:** None.

**Convene the Board at 9:00 A.M. and recess to closed session at 9:00 A.M.**

**The Board authorized Karen O'Neil to negotiate the Staben Lease for one year in the \$1700-\$1900 range with the total acreage of 17.73.**

**9:31 adjourn closed session. Reconvene open session 9:32.**

**MINUTES OF PREVIOUS MEETINGS:** The minutes from Board meeting of March 14, 2011 were approved as corrected Motion by Diaz, second by Lucas.

**PUBLIC COMMENT:** None

**ITEMS FOR ACTION/OLD BUSINESS:**

- a. The Board discussed and reviewed upcoming price increase and will discuss again during the next regular board meeting.
- b. The Board discussed and approved the Niche Plate Policy. Motion by Lucas second by Evans.

**ITEMS FOR ACTION / NEW BUSINESS**

- a. Lucas & Evans reported on the CAPC Conference they attended on March 24<sup>th</sup> - 26<sup>th</sup>.

**WRITTEN COMMUNICATIONS RECEIVED:**

- a. N/A

**GENERAL MANAGER'S REPORT:**

1. None

**FINANCE REPORT: (Carrie Troup, CPA)**

Carrie Troup, CPA, presented the District Financial Report.

**TRUSTEE REPORTS:**

- a. Chairman Nelson: Discussed flower theft on District property.
- b. Trustee Lucas - Discussed plastic flowers on District grounds.
- c. Trustee Diaz: Discussed his meeting with the Engineer regarding the Engineering services needed for District Master Plan and permitting. Also, discussed proposal for services.
- d. Trustee Evans: Reported that he has invited Wells Fargo Advisor, Sandra Wheeler, to present during the next regular meeting.
- e. Trustee Tunnel: None

The meeting was adjourned at 10:45 A.M.

Next Meeting May 9, 2011.

**Items for Agenda:**

- Price increases
- Master plan - Presentation by Engineer